

Carpool Information

TRAFFIC SAFETY AND PROCEDURES

Parents and visitors are to use the Symmes-Wilson Parking Lot outside the Gym area when visiting, dropping off, or picking up a child. The carpool line is available for drop-off and pick-up daily. **The driveway between the buildings is ONE WAY.**

CARPOOL LINE INSTRUCTIONS

You will be given a carpool “name tag” at Open House. Keep this in your car at all times and display it prominently on the dash for the carpool attendants to see. If you need more than one tag, call the Academy office.

Enter the carpool line from Washington Street by turning **right** into the driveway. Those approaching from Academy Street should go around the block and get in line. *Left turns into the driveway are not allowed and can cause accidents.*

K2, K3, and one class of K4 students are to arrive in the right car lane. K4–8th grade students arrive via the left car lane. For those with children in both buildings, please drop off and pick up at the *younger child’s* side. The older child will be taken to his/her classroom by a teacher or carpool greeter. **Please do not cross over from one lane to the other.**

Place the child’s car seat on the appropriate side (K2/K3 on the passenger side; K4 and up on the driver’s side) of the car to facilitate exit from and entry into the car. If you have the situation of a younger child’s rear-facing car seat behind the passenger seat, your child can climb under the infant seat or over the front seat to get out. *For liability reasons, the carpool greeters are instructed not to get children out of the driver’s side front seat of the car. If you cannot place your child on the appropriate side, you may park by the Gym and walk your child down to a carpool greeter.*

At afternoon pick-up, please pull forward, and then buckle your child’s car seat. Personnel are not authorized to buckle children in their seats as this is an insurance issue.

If your child has been unloaded/loaded and the cars in front of you are still waiting, please do not pull into the middle lane to pass. There is not enough room for a third “passing” lane.

Carpool Diagram

